



Information Technology Department
10 S State St.
Greenfield, IN 46140
Phone: (317) 477-4309

Information Technology Department

April 28, 2026

BOW Agenda

To: Board of Works and Safety
Mayor Guy Titus

From: Rob Souchon – IT Manager

1. Request approval of the revised job description for the Information Technology Technician Level III position.
2. Request approval for out of state travel for IT Director, Rob Souchon, to attend the GMIS Meets International Conference in Williamsburg, Virginia August 22 through 26, 2026. GMIS Meets is an annual conference for public sector IT professionals to network, attend education sessions and interact with technology providers. It focuses on government technology solutions, cybersecurity, and IT Leadership. The total estimated cost to attend is \$2100. The table below details the estimated costs to attend.

Item	Cost
Conference Registration (Early Registration until 5/1/26)	\$199.00
Hotel (4 Nights)	\$969.84
Airfare and Vehicle Rental	\$700.00
Per Diem (5 Days)	\$225.00